

## Regina Fire & Protective Services - Commercial Daycare Requirements

As of January 1, 2019, the new Regina Fire Bylaw 2018-49 brought in fees for facility inspections. Changes to the Bylaw also brought in compliance with Saskatchewan Fire Safety Act and the National Fire Code of Canada 2015 and aimed to mitigate the risks in our changing community.

The new Bylaw brought in a per-visit fee of \$95 for the facility inspections mandated by the Provincial Government, Federal Government or the University of Regina. **Where facilities require re-inspection, an additional \$95 fee per visit will be charged.**

- Drapes, curtains and decorative materials are required to carry a flame resistance rating that complies with CAN/ULC-S109 small and large scale flame test.
- Combustible materials such as artwork and teaching materials that are attached to the walls shall not exceed 20% of the area of such walls. A designated artwork board/area is strongly encouraged to be installed and utilized.
- Combustible materials must not be in paths of egress, on exit doors, or hanging from ceiling.
- No combustible materials within one (1) meter of an electrical panel.
- Waste receptacles shall be constructed of non-combustible materials.
- Street address numbers must be installed at each property, clearly visible and legible from the street.
- Fire Safety Plans must be developed, posted, and practiced. (Must include any outdoor play area).
- Monthly fire drills must be practiced and recorded.
- Testable fire safety equipment (emergency lighting, smoke alarms, etc.) must be tested and recorded monthly, along with any required annual tests.
- Fire extinguishers are to be inspected annually by a qualified licensed technician acceptable to Regina Fire & Protective Services.
- Extension cords cannot be used as a permanent means of power.

**DAYCARES – MONTHLY FIRE SAFETY INSPECTION LOG**

ADDRESS:

YEAR: MONTH:

DAY:

**SMOKE ALARMS** *(If applicable)*

LOCATION:				
Expiration Date:				
Status Light Steady <b>Green</b>				
Batteries satisfactory & replaced annually				
Tested Satisfactory				
Interconnected				
Maintenance Performed:				

**COMBUSTIBLE MATERIALS**

Not more than 20% on walls, on or near means of egress, or hanging from ceiling. No non-fire rated props or displays.

Satisfactory Y/N:

**EMERGENCY LIGHTS**

LOCATION:												
Tested Satisfactory												
Maintenance Performed:												

ANNUAL TEST to ensure lights remain on for 30 minutes.

Date Annual Test Performed:

Test Satisfactory Y/N:

Maintenance Performed:

**FIRE EXTINGUISHERS** *Must be professionally serviced annually*

LOCATION:									
Last Service Date:									
Mounted									
Charged									
Untampered									

**FIRE DRILL**

Date Performed:

Time Performed:

Time to complete:

Staff:

Participants:

Notes:

*I confirm all the above was performed and the log is accurate.*

Name:

Signature:

**RECORD MUST BE MAINTAINED FOR 2 YEARS**