## **Request for Information**

## What information is provided free of charge to property owners?

Through the website at **Regina.ca** (Assessment & Tax), property owners can obtain the following basic assessment and taxation information using the property search feature:

- Property address
- Property account number
- Property assessed parcel
- The valuation neighbourhood the property is located in
- Ward number where the property is located
- Assessed value assessment of the property
- Provincial percentage applied to the property
- Taxable assessment for the property
- Current year's taxes (municipal, school board, library)

- Type of property (e.g., residential, commercial)
- Lot size
- Size, style, construction quality, and effective age of any buildings on the property
- Other features of the property (e.g. if it has a garage or if the basement is finished)
- Sales and inventory statistical analysis summary
- Sales used in calculating the property's assessment

## Total taxes shown are for the taxable portion of your property's assessment. There will be a note in the taxes section indicating "Partial exemption applied for 2024 and 2025" (if both years have an exemption applied).

In addition to the above information, individual property owners can request the following reports or documents about their property free of charge by contacting Service Regina at 306-777-7000 option 2.

- Tax Statement of Account
- Tax Notice (Duplicate)
- Assessment Roll Search \*
- Property Inventory Sheet \*

\* For Commercial properties, a fee is applicable

Are there fees or charges that may apply to other services provided by the City of Regina? A fee is charged for the following documents/services. However, access to these items may be restricted to certain parties. Contact Service Regina at 306-777-7000 for more information about the following items:

- Tax Certificate
- Historical Tax Analysis
- Assessment Roll Certification



- Assessment Summary
- Tax Search
- Assessment Field Sheets
- General Assessment Reports

## What information can be released to third parties?

Release of detailed property assessment and taxation information to third parties (e.g. lawyers, appraisers, or agents) requires WRITTEN authorization from the owner(s) of the property, as listed on the Assessment Roll, and verified by the City of Regina. Written authorization from property owners must include:

- 1. The property record being authorized (identify by property address, assessed parcel, or account number).
- 2. Identify which roll year the information is required. Information can only be released for years where the owner(s), listed on the Assessment Roll, has been registered as the property owner(s).
- 3. Authorization must be dated and signed by the property owner(s).

When written authorization is received and verified, information will be provided to third parties. Depending on what is requested, a fee may be charged to provide this information to third parties. Authorization forms are available at **Regina.ca** (Assessment & Tax) or by calling City of Regina Assessment & Property Revenue Services Department at 306-777-7000 option 2.

For more information about 2025 Reassessment:

Web: Regina.ca (Assessment & Tax) Call: 306-777-7000 option 2

