## **Assessment Roll & Notice of Assessment**

#### What is an Assessment Roll or Notice of Assessment?

The Assessment Roll is a document that lists the assessments for all properties in Regina. It can be viewed by visiting the Main Floor, City Hall weekdays between 8 a.m. and 4:45 p.m.

A Notice of Assessment is an official document mailed to a property owner that states the assessment for their particular property.

During a <u>revaluation</u> year, every property owner will receive a Notice of Assessment. In other years, only property owners that have a change in their property assessment or tax status from the previous year will receive a Notice of Assessment.

#### Why is my assessment important?

Assessment is the value placed on a property. This value is used to determine how much property tax you pay. Assessment is a way of distributing the tax load so owners of properties with similar values pay similar taxes.

### What information is shown on the Assessment Roll or on my Notice of Assessment?

These two documents contain the following information for each property:

- Property Address, Account Number, and Assessed Parcel description
- Property Assessed Value
- Property Taxable Assessment
- Percentage of exempt assessment
- Percentage of taxable assessment
- School support
- Provincial percentage/property class/subclass

#### Should I check my assessment?

Yes, the City of Regina encourages everyone to review their Notice of Assessment. Property owners can review their assessment online at **Regina.ca** (Assessment & Tax). When reviewing your property's assessment, ask yourself these questions:

- 1. Are my name, address, and school support correct?
- 2. Are all owners registered on the title shown on the Notice of Assessment? (The City of Regina receives this information from the Information Systems Corporation of Saskatchewan.) If there is an error with this information, contact the Assessment & Property Revenue Services Department at 306-777-7000 option 2 or download the Change of Address / School Support form found at Regina.ca (Assessment & Tax).
- 3. Are the property characteristics shown for my property online correct?
- 4. Are there any unusual circumstances not shown for my property that would affect its value? (e.g. structural, location, etc.)
- 5. Are assessments of similar properties in my valuation neighbourhood similar to my assessment?
  - NOTE: A valuation neighbourhood is a geographical area that groups properties with similar characteristics. See Fact Sheet "Residential Assessments" for more information about valuation
  - neighbourhoods.
- 6. Is the Assessed Value for my property reflective of sale prices for similar properties in the reference year (January 1, 2023)?

#### What should I do if information has to be changed on my Notice of Assessment?

First, contact a Customer Service Clerk at 306-777-7000 option 2. Staff will explain how your assessment was determined.



# Revaluation

2025

If you feel your assessment has an error, you can file an appeal with the Board of Revision. See the Fact Sheet "Assessment Appeal Process" for more information about filing an appeal.

#### For more information about 2025 Revaluation:

Web: Regina.ca (Assessment & Tax)

**Call:** 306-777-7000 option 2

