

## Tenant Displacement Plan Template

The Tenant Displacement Plan outlines how the applicant will manage tenant relocation, communications with tenants during the work, and provide assistance to tenants when relocating and, if desired by the tenant, returning to the unit. **Approval of the Tenant Displacement Plan by the City and a fully executed capital grant agreement are required before starting repairs or acquiring a building. Projects that begin prior to approval may not be eligible for incentives.**

1. How will the applicant ensure tenants are aware of the work to be done and expected duration?

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2. How will the applicant ensure tenants are aware of landlord and tenant rights and obligations under *The Residential Tenancies Act, 2006*?

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3. How will the applicant ensure tenants are aware of the tenant's right to assistance in finding suitable housing under the Tenant Protections Framework (considerations for suitable housing include number of bedrooms; proximity to work, school, medical services; accessibility; pet friendliness; smoking friendly; etc.)?

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4. When, where, and how will the previous communications take place (e.g., evenings when the tenant is home, discussion in their apartment)?

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5. How will the landlord ensure tenants can return to the unit if they have expressed an interest to return? Consider how tenants will be notified when the work is complete, how contact will be made, what arrangements will be made to move the tenants back into the units.

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6. How will the landlord manage increases in operating costs resulting from repairs (e.g., property tax increases) and ensure units remain affordable in the long term?

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***The City reserves the right to request alterations to a Tenant Displacement Plan. The City reserves the right to evaluate the suitability of a Tenant Displacement Plan and withdraw a funding commitment if, in the sole discretion of the City, the Plan is deemed unsuitable.***